

Minutes of Hahira Council Meetings for March, 2011

**HAHIRA CITY COUNCIL
WORK SESSION
February 28, 2011
6:30 P.M.
COURTHOUSE**

Mayor and Council met for a Work Session February 28, 2011 at the Courthouse with Mayor Wayne Bullard presiding.

PRESENT:

Councils: Ralph Clendenin, Mayor Pro Tem Cain, Terry Benjamin, Rose Adams. City Manager Jonathan Sumner, Police Chief Terry Davis, Fire Chief Dwight Bennett, Director Donnie Warren, City Clerk Belinda Chappell.

ABSENT: Mayor Wayne Bullard

REVIEW/CORRECTION OF MINUTES:

- A.) January 31, 2011 Work Session**
- B.) February 03, 2011 Council Meeting**
- C.) November 15, 2010 Special Called Meeting**

Mayor Bullard asked if there were any questions concerning the minutes. There were no questions concerning the minutes.

REVIEW OF BILLS/ BUDGET OVERAGES:

Mayor Bullard asked if there were any questions concerning the bills. Councilperson Adams stated she had questions concerning the invoices from South Georgia Media Group concerning the advertisement in the amount of \$859.13. City Manager Sumner stated he would research the advertisement charge and report back to Council.

PUBLIC HEARINGS:

- A.) Application of Saumil Patel Hahira Quick Stop – 1305 Hwy 122 West for Package Sale of Beer and Wine (Chief Davis)**

Chief Davis stated to Mayor and Council that the City had received an application for the sale of beer and wine at the Hahira QuickStop. Davis stated a background check was performed and nothing was found to retain the beer and wine license of the store. Chief Davis stated the previous owners of the store had recently sold the store to Mr. Saumil Patel. Mayor Pro Tem Cain asked if there were any questions, there were no questions at that time.

DISCUSSIONS:

A.) Architectural Work (Glenn Gregory)

Glenn Gregory stated to Mayor and Council that he wanted to present some ideas to Council on what could be utilized at the property adjacent to the railroad tracks off of West Main Street. Gregory stated he would also like some feedback from Council regarding some ideas that they had on utilizing the property for the public to use. Councilman Clendenin stated the old warehouse that was on the property needed to be demolished before any work was to be started. Councilperson Adams stated it had been discussed in previous meetings that the City was limited as to what could be built on the property, but she would like to see a municipal complex built on the property in the future. City Manager Sumner stated the property was donated by Dr. Lawson, and was to be utilized for public use by the City of Hahira. City Manager Sumner stated there would be further discussion on closing the section of Lawson Street, which was located behind the property, and that would prevent traffic from using the street.

B.) FY2010 Audit Preliminary Notification (City Auditor)

City Manager Sumner stated to Mayor Pro Tem and Council that the audit notification was something that was read to the Council for public record and did not require any action to be taken. Sumner stated this was something that was done at the beginning of each year and that it was a short presentation of what the auditors would be doing for the City for the upcoming fiscal year 2010 audit City Manager Sumner stated the City Auditor would be attending the Thursday night meeting.

C.) Request to Lower Tap Fees from Gary Minchew (Curtis Fowler)

Curtis Fowler, representing Gary Minchew, stated to Mayor Pro Tem and Council that he would encourage Council to lower the tap fees even more to help increase the revenue for the City of Hahira. Fowler stated if Council would consider lowering the fees, that more lots would sell and in return that would bring in more revenue for the City of Hahira. Fowler stated if Council would consider lowering the tap fees down to \$1500 dollars that Guardian Bank would purchase the remaining 43 lots owned by Gary Minchew in the two subdivisions that he developed, which would amount to \$54,500 dollars. Fowler stated the lots would sell quicker if the tap fees was lowered.

D.) Transfer Station Bid (Mayor Pro Tem Cain)

. City Manager Sumner stated to Mayor Pro Tem and Council that the transfer station bid had been withdrawn and there was no need to take further action. Councilperson Adams stated she could not find anything in the previous minutes where the County had been contacted to have the property rezoned when the property belonged to the City. Adams stated that Council was unaware of this taking place. City Manager Sumner stated he would research the issue because he did not recall when that took place. Sumner stated he would research to find out when the rezoning took place and who contacted the County and why this was done.

E.) Annexation Surveys (City Manager)

City Manager Sumner stated to Mayor Pro Tem and Council that the Mayor wanted this on the agenda to explore the potential expansion of police services. Sumner stated that D.O.T required frontage property of the interstate to patrol the interstate. Sumner stated the purpose of this was to get the process started and to be able to move forward with the City patrolling the interstate. City Manager stated the surveys had to be completed first before the applications could be prepared. Councilman Clendenin asked if the City had the funding in the budget for this project. Sumner stated it would be a general fund expenditure item and that it would not be classified under SPLOST.

F.) CDBG 2011 Resolution/Match/Conflict of Interest Notification (City Manager)

City Manager Sumner stated to Mayor Pro Tem and Council that this was for resubmission of the CGBG grant that was submitted last year. Sumner stated that the City's grant writer had indicated that the chances were very good for the City. Sumner stated when he told the grant writer that the possibilities had been discussed of injecting \$50,000 dollars of additional SPLOST money; she was very encouraged by that possibility. Sumner stated that would improve the leverage score for the project. Sumner stated there were no Council persons that were inside the target area for the project and that no conflict of interest was present. Sumner stated that as long as no Councilperson would personally benefit from the project, there would be no conflict of interest.

G.) Lightning Detectors (Mayor Bullard)

City Manager Sumner stated to Mayor Pro Tem and Council that the Mayor requested this item be placed on the agenda and also requested that the generators the City currently had installed needed some upgrades to be added to them. City Manager Sumner stated the cost for this would be around \$600 dollars to upgrade the generators.

H.) Items Placed on the Agenda (Mayor Bullard)

City Manager Sumner stated to Mayor Pro Tem and Council that the Mayor requested this item be placed on the agenda and this could be discussed further on Thursday night at the Council meeting.

I.) GMA Annual Conference (Mayor Bullard)

City Manager Sumner stated to Mayor Pro Tem and Council that the Mayor requested this item be placed on the agenda. Sumner stated he included the information for the conference in the Council packets for review and there would be more discussion on Thursday night at the Council meeting. Councilman Clendenin stated he thought that the budget was cut for any travel for Mayor and Council. Sumner stated he would research to see if there was any money left in the budget for the Mayor to attend any conference and report back to Council.

J.) Notify G Waste that Effective Immediately We Are Issuing a 90 Day Termination Notification for the Garbage Service for the City of Hahira. (Councilman Clendenin)

Councilman Clendenin stated this item goes along with item K on the agenda. Clendenin stated he would like a new RFP to be issued for garbage pickup services. Clendenin stated if the City issued a 90 day notification to Griffin and sent out a new RFP, there would be a good turn around time for the service. Clendenin stated he felt the City could get comparison pricing for the inert debris and household garbage services as a combo and not charged separately. Mayor Pro Tem Cain asked if there were any questions. There were no further questions at that time. Councilman Clendenin stated item (K) was included in item (J) discussion.

K.) To Issue and RFP for Garbage Collection (residential) for the City of Hahira. Included in this RFP will be Pick-Up of Inert Debris at Curbside and/or at the City Recycling Center. This RFP Can Be Quoted with or without the Tonnage Charge at Landfills. (Councilman Clendenin)

L.) Discussion on Protection Devices for the Radio Read Meters (Councilperson Adams)

Councilperson Adams stated she had noticed that the new radio read meters were sticking above ground. Adams asked PW Director Warren what would happen when a lawn mower or vehicle hit the meter. Warren stated this would destroy the meter, and that he had about five meters that had already been destroyed since they were installed. Adams stated the citizens needed to be notified of this, so they would be more aware of the meter sticking above the ground. Adams stated she was concerned if there was anything that could be placed around the meter to prevent them from being destroyed. Warren stated the meter could be raised to make the citizens more aware of the meter being there. Director Warren stated he would contact Lanier to see if there was something available to protect the meters. Council agreed a letter should be sent out to the citizens to make them more aware of the new radio read meters in their yard.

DEPARTMENT REQUESTS:

A.) National Chiefs Conference (Chief Davis)

Chief Davis stated to Mayor Pro Tem and Council that he was required to obtain 20 hours per year in training. Davis stated this was the National Chiefs Conference and he was requesting to attend the conference that was being held in Chicago this year. Chief Davis stated he would pay any difference in costs, if any applied.

B.) Car Purchase – SPLOST VI (Chief Davis)

Chief Davis stated to Mayor Pro Tem and Council that he would like to request purchasing two new 2011 patrol vehicles for the Police Department out of SPLOST VI. Davis stated this would be the last year of the Crown Vic that would be available.

C.) Spring Executive Conference (Chief Bennett)

Chief Bennett stated to Mayor Pro Tem and Council that he would like to request attending the Spring Conference in Savannah Georgia. Bennett stated he had attended the previous conferences in Jekyll Island and this year it was being held in Savannah. Bennett stated this was a budgeted expenditure.

Proclamation for Magnolia Baptist Church

Mayor Bullard will read the proclamation on Thursday night at the Council meeting.

Set March Council Meeting Agenda

Mayor Pro Tem Cain stated the items to be placed on the Council meeting agenda will be:

- Review Correction of Minutes**
- Review of Bills/Budget Overages**
- Application of Saumil Patel Hahira Quick Stop – 1305 Hwy 122 West for Package**

Sale of Beer and Wine (Chief Davis)

- FY2010 Audit Preliminary Notification (City Auditor)**
- Annexation Surveys (City Manager)**

•€CDBG 2011 Resolution/Match/Conflict of Interest Notification (City Manager)

•€Items Placed on the Agenda (Mayor Bullard)

•€Notify G Waste that Effective Immediately We Are Issuing a 90 Day Termination Notification for the Garbage Service for the City of Hahira. (Councilman Clendenin)

•€To Issue and RFP for Garbage Collection (residential) for the City of Hahira. Included in this RFP will be Pick-Up of Inert Debris at Curbside and/or at the City Recycling Center. This RFP Can Be Quoted with or without the Tonnage Charge at Landfills. (Councilman Clendenin)

•€Discussion on Protection Devices for the Radio Read Meters (Councilperson Adams)

Mayor Pro Tem Cain stated the items to be placed on the Council meeting consent agenda will be:

•€National Chiefs Conference (Chief Davis)

•€Car Purchase – SPLOST VI (Chief Davis)

•€Spring Executive Conference (Chief Bennett)

There being no further business to discuss, the meeting adjourned at 8:10.M.

Mayor, Wayne Bullard

City Clerk, Belinda Chappell

**HAHIRA CITY COUNCIL
COUNCIL MEETING
MARCH 03, 2011
7:30 P.M.
COURTHOUSE**

Mayor and Council met for a Council meeting March 03, 2011 at the Courthouse with Mayor Wayne Bullard presiding.

PRESENT:

Mayor Wayne Bullard, Councils: Mayor Pro Tem Cain, Ralph Clendenin, Rose Adams, Terry Benjamin, City Manager Jonathan Sumner, Police Chief Terry Davis, Fire Chief Dwight Bennett, Director Donnie Warren.

ABSENT: City Clerk Belinda Chappell

Call To Order: Mayor Bullard

Establish Quorum: Mayor Bullard

Pledge of Allegiance: Mayor Bullard

Invocation: Mayor Bullard

REVIEW/CORRECTION OF MINUTES:

- A.) January 31, 2011 Work Session**
- B.) February 03, 2011 Council Meeting**
- C.) November 15, 2010 Special Called Meeting**

Mayor Bullard asked if there were any questions concerning the minutes. There were no questions concerning the minutes. Mayor Bullard asked for a motion. Councilman Benjamin made a motion, seconded by Mayor Pro Tem Cain, vote was unanimous.

REVIEW OF BILLS/ BUDGET OVERAGES:

Mayor Bullard asked if there were any questions concerning the bills. City Manager Sumner stated the questions regarding the advertising were answered. Mayor Bullard asked for a motion. Mayor Pro Tem Cain made a motion, seconded by Councilperson Adams, vote was unanimous.

PUBLIC HEARING:

- A.) Application of Saumil Patel Hahira Quick Stop- 1305 Hwy 122 West for Package Sale of Beer and Wine (Chief Davis)**

Chief Davis stated to Mayor and Council that the City had received an application for the sale of beer and wine at the Hahira Quick Stop. Davis stated a background check was performed and nothing was found to retain the beer and wine license of the store. Chief Davis stated the previous owners of the store had recently sold the store to Mr. Saumil Patel. Mayor Bullard asked if there was anyone wishing to speak against. There was no one wishing to speak against. Mayor Bullard asked if there was anyone wishing to speak in favor. There was no one wishing to speak in favor. Mayor Bullard asked for a motion. Mayor Pro Tem Cain made a motion, seconded by Councilman Benjamin, vote was unanimous.

CITIZENS TO BE HEARD:

Mr. Wilmon Stanley residing at 308 S Washington Street addressed Mayor and Council with a thank you for allowing the Harvey's Grocery Store to open up their business in Hahira.

DISCUSSIONS:

A.) Removed

B.) FY2010 Audit Preliminary Notification (City Auditor)

Denise Rackley with Valenti/Rackley and Associates presented the preliminary Audit Notifications for the FY2010 Audit to Mayor and Council.

C.) Removed

D.) Removed

E.) Annexation Surveys (City Manager)

City Manager Sumner stated to Mayor and Council that D.O.T required frontage property of the interstate to patrol the interstate. Sumner stated the purpose of this was to get the process started and to be able to move forward with the City patrolling the interstate. City Manager Sumner stated the surveys had to be completed first before the applications could be prepared, and that Devane Surveying would be performing the survey job for \$4700 dollars. Councilman Clendenin asked if the City had the funding in the budget for this project. Sumner stated it would be a general fund expenditure item and that it would not be classified under SPLOST. Mayor Bullard asked for a motion. Councilman Benjamin made a motion, seconded by Mayor Pro Tem Cain. Councils Benjamin and Cain were in favor, Councils Adams and Clendenin were opposed. The tie was broken by Mayor Bullard and the motion carried.

F.) CDBG 2011 Resolution/Match/Conflict of Interest Notification (City Manager)

City Manager Sumner stated to Mayor and Council that this was for resubmission of the CDBG grant that was submitted last year. Sumner stated that the City's grant writer had indicated that the chances were very good for the City. Sumner stated when he told the grant writer that the possibilities had been discussed of injecting \$50,000 dollars of additional SPLOST money; she was very encouraged by that possibility. Sumner stated that the additional amount would improve the leverage score for the project. Sumner stated that the City wished to apply for a 2011 Community Development Block Grant funding for proposed water /sewer improvements in the project area and it was noted that no council or staff member resides in the target area where improvements are scheduled to take place and that no conflict of interest was present. Mayor Bullard asked for a motion to submit the grant with the requested cash match. Mayor Pro Tem Cain made a motion, seconded by Councilman Benjamin, vote was unanimous.

G.) Removed

H.) Items Placed on the Agenda (Mayor Bullard)

Mayor Bullard stated to Mayor and Council that he would like written requests for agenda items to be placed in his box at least by the Monday before the following week's Work Session.

I.) GMA Annual Conference (Mayor Bullard)

Mayor Bullard stated to Council that he would like to attend the annual GMA conference held in Savannah Georgia on the dates of June 25th through June 28th. Mayor Bullard asked for a motion. Councilman Clendenin made a motion, seconded by Mayor Pro Tem Cain, vote was unanimous.

J.) Withdrawn; Combined with K

K.) To Issue an RFP for Garbage Collection (residential) for the City of Hahira. Included in this RFP will be Pickup of Inert Debris at Curbside and/or at the City Recycling Center. This RFP can be quoted with or without the Tonnage Charge at Landfills. (Councilman Clendenin)

Councilman Clendenin stated that he would like to see the garbage collection service put out for bid, and that he understood that this could not be done until a 90-day notice of termination was given to G Waste Management services. He requested that the Council give G Waste a 90 day notice of termination, and then place the collection service out for bid to see what kind of proposals come back. Mayor Pro Tem Cain stated that he was concerned with putting an RFP out at this time due to rising fuel prices. Mayor Bullard asked for a motion. Councilman Clendenin made a motion, seconded by Council Adams. Councils Cain and Benjamin were opposed. Mayor Bullard broke the tie, casting his vote with Councils Cain and Benjamin, motion failed.

**L.) Discussion on Protection Devices for the Radio Read Meters
(Councilperson Adams)**

Councilperson Adams stated to Mayor and Council that the was continued from the discussion on Monday night, that she had noticed that the new radio read meters were sticking above ground. Adams asked PW Director Warren what would happen when a lawn mower or vehicle hit the meter. Warren stated this would destroy the meter, and that he had about five meters that had already been destroyed since they were installed. Adams stated the citizens needed to be notified of this, so they would be more aware of the meter sticking above the ground. Adams stated she was concerned if there was anything that could be placed around the meter to prevent them from being destroyed. Warren stated the meter could be raised to make the citizens more aware of the meter being there. Director Warren stated he would contact Lanier to see if there was something available to protect the meters. City Manager Sumner stated he would draft up a letter to send out to all water customers notifying them of the new radio read meters and the issue of them being destroyed by lawn mowers, vehicles, etc. City Manager Sumner stated the installation of the new meters would be delayed until further notice.

CONSENT AGENDA:

A.) National Chiefs' Conference (Chief Davis)

B.) Car Purchase- SPLOST VI (Chief Davis)

C.) Spring Executive Conference (Chief Bennett)

Mayor Bullard asked if there were any questions or concerns regarding the consent agenda. There were no questions from Council. Mayor Bullard asked for a motion to accept the consent agenda. Councilperson Adams made a motion, seconded by Councilman Clendenin, vote was unanimous.

PROCLAMATION FOR PROVIDENCE MISSIONARY BAPTIST CHURCH

Mayor Bullard read the Proclamation for the Providence Missionary Baptist Church.

Reports: Mike cut out.

Council Benjamin made a motion to enter into Executive Session to discuss Personnel and Legal issues. Mayor Pro Tem Cain seconded, motion carried unanimously.

Council Adams made a motion to re-enter regular meeting and adjourn, authorizing the Mayor to sign the affidavit stating that the only things discussed in Executive Session were Personnel and Legal matters. Council Clendenin seconded, motion carried unanimously.

There being no further business to discuss, the meeting adjourned at 8:47 P.M.

Mayor, Wayne Bullard

City Clerk, Belinda Chappell

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